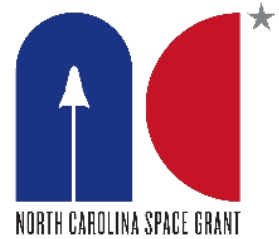


# NC Space Grant Education Mini-Grant Program Request for Proposals



## APPENDIX A: NC Space Grant Education Mini-Grant Budget and Narrative

**Institution:** \_\_\_\_\_  
**Applicant/Project Lead :** \_\_\_\_\_  
**Period of Performance:** \_\_\_\_\_ (cannot exceed one year)

Budget Category	Requested Funds	Cost-Match	TOTAL
Salaries	\$ _____	\$ _____	\$ _____
Travel	\$ _____	\$ _____	\$ _____
Supplies	\$ _____	\$ _____	\$ _____
Other (Explain)	\$ _____	\$ _____	\$ _____
Indirect Costs**	\$ _____	\$ _____	\$ _____
<b>TOTALS:</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>

### Budget notes:

- Mini grant budgets cannot exceed \$3,000.
- Unallowable expenses include:
  - Equipment (computers, software licenses, etc.)
  - Food and beverages
  - Facility renovations
  - Promotional materials (e.g. T-shirts, etc.)
- Indirect Costs (\*\*): Given the small funding level of these projects, North Carolina State University has waived indirect cost for their faculty applying to mini grants. While we cannot require it, NC Space Grant encourages other University campuses to do the same. For non-University applicants without a federally negotiated indirect rate, a 10% rate would apply.

### Budget Narrative: